



Ref: RGUKT-B/Proc/Fans/Q06/2017, dated.04.04.2017

NOTICE INVITING QUOTATIONS

Description : Supply of Pedestal Fans
NIQ No : RGUKT-B/Proc/Fans/Q06/2017
Last date for submission : 13 .04.2017 by 05:00PM

1. Rajiv Gandhi University of Knowledge Technologies (RGUKT), Basar, invites sealed Quotations (single bid system) for supply of Pedestal Fans to the Class Rooms of RGUKT, Basar located in Nirmal District of Telangana State.

S.No.	Description	Qty
1	Almonard High Speed 16" inches (400 mm) Pedestal Fan	142 No's

2. Interested bidders are requested to submit the competitive offer for the above items strictly as per the instructions and terms & conditions mentioned in the tender document.
3. The covers should be super scribed as **"Quotation for Supply of Fans"**.
4. The quotations must be accompanied with the following:
 - a. Bidder information sheet (Annexure-I)
 - b. Price offer (ANNEXURE-II)
 - c. Non refundable Processing fee of **Rs.500/- (Rupees Five Hundred only)** in the form of DD from any Scheduled Bank, drawn in favour of The Director, RGUKT, Basar, payable at Basar.
 - d. Copy of firm registration certificate.
 - e. Copy of PAN card
5. RGUKT reserves the right to reject any/all quotations (s) without assigning any reasons whatsoever. Canvassing in any form will be considered as disqualification from award of contract.
6. The conditions of the Contract:
 - a. The rates mentioned shall be valid for a period of 180 days.
 - b. The items must be delivered within **15 days** from the date of award of the contract.
 - a. **Payment terms:** 100% against satisfactory delivery on getting satisfactory certificate from the authorities concerned.

- b. The prices should be quoted inclusive of all the transportation, loading & unloading charges.
 - c. The payment shall be made through RTGS transfer on receipt of triplicate invoice along with advance stamped receipt.
7. Submission of the quotation will signify the acceptance of all the terms and conditions of the contract. It will not be obligatory for the institute to accept the lowest quotation & no explanation shall be given for the cause of rejection of quotation to any bidder.

8. Address for sending of sealed quotations:

Procurement Section, Omega(ω)-11,
RGUKT- Basar, Mudhole Mandal,
Adilabad District, Telangana -504107.
Call:8919908978/9441186881.

**Sd/-
Administrative Officer**

ANNEXURE-I

The bidder information sheet:

1	Name of the organization				
2	Year of establishment				
3	Complete postal address				
4	Name & Designation of Authorized person				
5	Phone No.				
6	Fax No.				
7	Email				
8	Nature of the firm (Proprietary/partnership/etc...)				
9	Bank Details of the Agency:				
	Bank Name				
	Bank Address				
	Bank Account Number				
	IFSC Code				
10	PAN No.				
11	TIN No.				
12	Total No. of branch offices in Telangana				
13	Bid Document Fee (Non refundable)	Amount Rs. :			
		DD No. :			
		DD Date :			
		Issuing Bank & Branch :			
14	Experience Details (if any):				
	S.No.	Name of the Organization (along with contact details)	Year of supply	Items Supplied	Item value
15	Details of certificates enclosed.				

ANNEXURE-II

PRICE OFFER

S.No.	Item details	Qty	Unit Price (incl. of taxes) (Rs.)	Total Price (Rs.)
1	2	3	4	5
1	Almonard High Speed 16" inches (400 mm) Pedestal Fan Warranty: 1 year	142 No's		
Total Amount (Rs.)				

Rupees _____ **only**

Note:

- 1) The prices are to be quoted inclusive of all taxes and transportation charges.

**Signature of the bidder
along with seal**