



Ref: RGUKT-B/Proc/BioMetric/Q105/2016, dated.16.12.2016

NOTICE INVITING QUOTATIONS

Description : Supply and installation of **50 No's** Aadhaar enabled Bio-metric Attendance devices
NIQ No : RGUKT-B/Proc/BioMetric/Q105/2016
Last date for submission : **30.12.2016 by 05:00PM**

1. Rajiv Gandhi University of Knowledge Technologies (RGUKT), Basar, invites sealed Quotations (single bid system) for supply, installation of Aadhaar enabled Bio-metric Attendance Devices (50 No's).
2. RGUKT-Basar is a fully residential campus having 6000 students on rolls. There are 100 No's of Class rooms with the strength of 60 each. Interested bidders are requested to quote for various Aadhaar enabled Bio-metric devices available with them for capturing of daily attendance.
3. The quotations must be accompanied with the following:
 - a. Bidder information sheet (Annexure-I)
 - b. Price offer (ANNEXURE-II)
 - c. Non refundable Processing fee of **Rs.500/- (Rupees Five Hundred only)** in the form of DD from any Scheduled Bank, drawn in favour of The Director, RGUKT, Basar, payable at Basar.
 - d. Copy Registration Certificate from Competent Authority.
 - e. Copy of UIDAI Certification
 - f. Copy of PAN card
4. RGUKT reserves the right to reject any/all quotations (s) without assigning any reasons whatsoever. Canvassing in any form will be considered as disqualification from award of contract.
5. The conditions of the Contract:
 - a. The rates mentioned shall be valid for a period of 180 days.
 - b. The items must be delivered within **20 days** from the date of award of the contract.
 - a. **Payment terms:** 70% against satisfactory delivery, installation and configuration of the material, balance 25% after getting satisfactory certificate from the concerned authorities and remaining 5% on completion of warranty period.
 - b. The prices should quote inclusive of all the transportation, loading & unloading and installation charges.

- c. The payment shall be made through RTGS transfer on receipt of triplicate invoice along with advance stamped receipt.
6. Submission of the quotation will signify the acceptance of all the terms and conditions of the contract. It will not be obligatory for the institute to accept the lowest quotation & no explanation shall be given for the cause of rejection of quotation to any bidder.
7. **The quotations are to be addressed to “the Director, RGUKT, Basar”.** The covers should be super scribed as **“Quotation for Supply Installation of Aadhar enabled Bio-Metric Devices”**
8. **Address for sending of sealed quotations:**
Procurement Section, Omega(ω)-11,
RGUKT- Basar,
Nirmal District, Telangana -504107.
Call:8919908978/9441186881.

Sd/-
Administrative Officer

ANNEXURE-I

The bidder information sheet:

1	Name of the organization				
2	Year of establishment				
3	Complete postal address				
4	Name & Designation of Authorized person				
5	Phone No.				
6	Fax No.				
7	Email				
8	Nature of the firm (Proprietary/partnership/etc...)				
9	Bank Details of the Agency:				
	Bank Name				
	Bank Address				
	Bank Account Number				
	IFSC Code				
10	PAN No.				
11	TIN No.				
12	UIDAI Certification No.				
13	Bid Document Fee (Non refundable)	Amount Rs. : DD No. : DD Date : Issuing Bank & Branch :			
14	Experience Details (if any):				
	S.No.	Name of the Organization (along with contact details)	Year of supply	Items Supplied	Item value
15	Details of certificates enclosed.				

**ANNEXURE-II
PRICE OFFER**

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S.No.	Item details	Qty	Unit Price Without taxes	Taxes & Other Duties etc. on Unit price	Unit price inclusive of taxes & duties (Rs.)	Total Price (Rs.)
1	2		4	5	6 (4+ 5)	
1	Aadhaar enabled Bio-metric Attendance devices (mention specifications) (Option-1)	50				
2	Aadhaar enabled Bio-metric Attendance devices (mention specifications) (Option-2)	50				
3	Aadhaar enabled Bio-metric Attendance devices (mention specifications) (Option-3)	50				

* The purchase quantity may vary by ±20%

Note:

- 1) The prices are to be quoted inclusive of all taxes, transportation, installation and configuration charges.
- 2) RGUKT has the right to procure the devices from any of the options mentioned above.

Signature of the Bidder with seal