



Ref: RGUKT-B/Proc/Partitioning/Q12/2017, dated.21.06.2017

NOTICE INVITING QUOTATION

Description : Supply and fixing of Powder coated Aluminum Partitions
NIQ No : RGUKT-B/Proc/Partitioning/Q12/2017
Last date for submission : 08.07.2017 by 05:00PM

1. Rajiv Gandhi University of Knowledge Technologies (RGUKT), Basar, invites sealed Quotations (single bid system) for supply and fixing of Partitions work with the following specifications to RGUKT, Basar located in Nirmal District of Telangana State.

S.No.	Description	Qty
1	Supply and fixing of powder coated Aluminum partition frame section size: 63.0x38.0x1.5mm thick with bottom and top 12mm pre-laminated particle board, middle section 5mm tinted glass. (including clips, rubber gas kit, labour charges and transportation charges etc)	2400 sqft or more depending on requirement
2	Supply and fixing of Door closers. Make:Godrej	7 No's

2. Interested bidders are requested to submit the competitive offer for the above items strictly as per the instructions and terms & conditions mentioned in this document.
3. The covers should be super scribed as **“Quotation for Supply and fixing of Powder coated Aluminum Partitions”**.
4. The quotations must be accompanied with the following:
 - a. Bidder information sheet (Annexure-I)
 - b. Price offer (ANNEXURE-II)
 - c. Non refundable Processing fee of **Rs.1000/- (Rupees One Thousand only)** in the form of DD from any Scheduled Bank, drawn in favour of The Director, RGUKT, Basar, payable at Basar.
 - d. Copy of Registration Certificate from Commercial Tax Dept.
 - e. Copy of PAN card
5. RGUKT reserves the right to reject any/all quotations (s) without assigning any reasons whatsoever. Canvassing in any form will be considered as disqualification from award of contract.

6. The conditions of the Contract:
 - a. The rates mentioned shall be valid for a period of 180 days.
 - b. Order must be complied within **20 days** from the date of award of the contract.
 - a. **Payment terms:** 100% against satisfactory completion of the work on getting satisfactory report from the authorities concerned.
 - b. The prices should quote inclusive of all taxes, transportation, loading, unloading, fixing and labour charges.
 - c. The payment shall be made through RTGS transfer on receipt of triplicate invoice along with advance stamped receipt.

7. Submission of the quotation will signify the acceptance of all the terms and conditions of the contract. It will not be obligatory for the institute to accept the lowest quotation & no explanation shall be given for the cause of rejection of quotation to any bidder.

8. Address for sending of sealed quotations:

Procurement Section, Omega(ω)-11,
RGUKT- Basar, Mudhole Mandal,
Adilabad District, Telangana -504107.
Call:8919908978/9441186881.

**Sd/-
Director**

ANNEXURE-I

The bidder information sheet:

1	Name of the organization				
2	Year of establishment				
3	Complete postal address				
4	Name & Designation of Authorized person				
5	Phone No.				
6	Fax No.				
7	Email				
8	Nature of the firm (Proprietary/ partnership/etc...)				
9	Bank Details of the Agency:				
	Bank Name				
	Bank Address				
	Bank Account Number				
	IFSC Code				
10	PAN No.				
11	TIN No.				
12	Total No. of branch offices in Telangana				
13	Bid Document Fee (Non refundable)		Amount Rs. :		
			DD No. :		
		DD Date :			
		Issuing Bank & Branch :			
14	Experience Details (if any):				
	S.No.	Name of the Organization (along with contact details)	Year of supply	Items Supplied	Item value
15	Details of certificates enclosed.				

ANNEXURE-II

PRICE OFFER

S.No.	Item details	UoM	Unit Price (Rs.) (inclusive of taxes)
1	2	3	4
1	Supply and fixing of powder coated Aluminum partition frame section size: 63.0x38.0x1.5mm thick with bottom and top 12mm pre-laminated particle board, middle section 5mm tinted glass. (including clips, rubber gas kit, labour charges and transportation charges etc)	Sqft	
2	Supply and fixing of Door closers. Make:Godrej	No's	

Note:

- 1) Make and Model is to be mentioned for each item.
- 2) The actual quantity may vary depending on the requirement.
- 3) The prices are to be quoted inclusive taxes, transportation , fixing and labour charges.

**Signature of the bidder
along with seal**