

RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES
BASAR, NIRMAL DIST, TELANGANA – 504 107

Tender No: RGUKT-B/Electrical Material/2023-24

Date: 07.10.2023

Short Tender Notice

Notice Inviting Tender for Supply of Electrical Material

(E-PROCUREMENT MODE ONLY)

Rajiv Gandhi University of Knowledge Technologies, Basar invites online bids (e-tender) in two bid systems for supply of Electrical Material for the RGUKT, Basar.

Brief Details of Tender:

Item Description	Quantity	EMD (refundable)	Tender Fee (Non refundable)
Electrical Materials		30,000/-	2,000/-

The Tender Document can be downloaded from e-procurement Portal <https://tender.telangana.gov.in/> and bid is to be submitted **online** only through the same portal up to the last date and time of submission of tender.

Critical Dates of Tender:

S. No.	Particulars	Date	Time
01	Date & Time of Online Publication/Download of Tender	07-10-2023	11:00 AM
02	Bid Submission Start Date & Time	07-10-2023	11:00 AM
03	Bid Submission Close Date & Time	16-10-2023	05:00 PM
04	Hard copies submission close Date & Time	17-10-2023	05:00 PM
05	Opening of Bids	19-10-2023	11:00 AM

TABLE OF CONTENTS

S. No.	Description	Page no.
01	ABOUT RGUKT	3
02	TECHNICAL SPECIFICATION	3
03	TENDER FEE & EARNEST MONEY DEPOSIT DETAILS	3
04	ELIGIBILITY CRITERIA	4
05	FINANCIAL BID DETAILS	6
06	TIME SCHEDULE	6
07	AVAILABILITY OF TENDER	6
08	BID VALIDITY PERIOD	6
09	BID SUBMISSION	7
10	BID OPENING	7
11	BID EVALUATION	8
12	PAYMENT TERMS	8
13	WARRANTY OF QUALITY AND QUANTITY	8
14	LIQUIDATED DAMAGES	8
15	DELIVERY SCHEDULE	8
16	TERMS AND CONDITIONS	9-10
17	ANNEXURE – I	11
18	ANNEXURE – II	12
19	ANNEXURE – III	13
20	ANNEXURE – IV	14
21	ANNEXURE – V	15
22	ANNEXURE – VI	16
23	Check List	17

1. ABOUT RGUKT BASAR

Rajiv Gandhi University of Knowledge Technologies (RGUKT), Basar, is a fully residential University having 8500 students on rolls. RGUKT invites sealed tenders comprising Pre-qualification, technical bid and price bid from the eligible bidders for supply of Electrical Materials.

2. TECHNICAL SPECIFICATION (Schedule of Requirement):

S. No	Item Name	UOM	Quantity	Specifications
1	20 W LEDTube Lights	No's	1000	Standard
2	PVC insulation Taps	No's	1200	Standard
3	PVC 8 mm clamps	Packets	20	Standard
4	PVC 10 mm clamps	Packets	20	Standard
5	PVC 12 mm clamps	Packets	20	Standard
6	2.5 MFD capacitors(oil condenser)	No's	500	Standard
7	Exhaust Fans 9"	No's	50	Standard
8	Fan Regulators	No's	100	Standard
9	6 module plate	No's	650	Standard
10	6 amp switch	No's	1250	Standard
11	6 amp socket	No's	1250	Standard
12	6 modular base	No's	650	Standard
13	1.5 sq flexible wire	Mtr	250	Standard
14	2.5 sq flexible wire	Mtr	150	Standard
15	Pop screws	No's	2000	Standard

3. TENDER FEE & EARNEST MONEY DEPOSIT DETAILS

- Tender Fee of 2,000/- (Rupees Two Thousand only)** in the form of DD from Nationalized/scheduled bank in favour of the Vice-Chancellor, RGUKT, Basar payable at Basar should be submitted.
- EMD of `30,000/- (Rupees Thirty Thousand only)** in the form in the form of online/DD from Nationalized/scheduled bank in favour of the Vice-Chancellor, RGUKT, Basar payable at Basar should be submitted.
- EMD of all unsuccessful bidders (if any) will be returned after finalization of the tender. EMD of the successful bidder will be returned only after successfully completion of the order.
- The amount of EMD (if any) is liable to be forfeited, if the tenderer withdraws from the offer after submission of the tender or after the acceptance of the offer and fails to complete the order.
- No interest will be paid on the EMD (if any) deposited / remitted.
- The details pertaining to Tender fee/EMD (if any) are to be filled as per Annexure-I.

4. ELIGIBILITY CRITERIA

OID (Other Important Documents):

- 1) The bidder should be authorized manufacturer/dealer / Distributer of electrical Material.
- 2) The bidder should have an annual turnover of Rs. 20 Lakh each in the last three financial years 2020-21, 2021-22. 2022-23 (documentary proof in the form if I.T or GST Returns. returns are to be submitted. In case of F.Y. 2022-23 IT not filled, GST returns with CA audited certificate as turnover to be submitted)
- 3) The Bidder should have experience of having successfully completed similar works in Central Govt./State Govt./semi Govt. or with reputed Public Limited Companies during last three financial Years.
- 4) Copies of orders showing that the firms has executed orders each in the last three financial years as on 31st March 2023 as detailed below:

One order executed for similar item where executed value is not less than the amount equal to Rs.10,00,000/- (order copy to be enclosed)

Or

Two orders executed for similar item where executed value is not less than the amount equal to Rs.7,00,000/- (order copy to be enclosed)

Or

Three orders executed for similar item where executed value is not less than the amount equal to Rs.4,00,000/- (order copy to be enclosed)

Similar item: supply of electrical items.

- 5) OEM authorization certificate.

Statutory Documents:

- a) The Bidder should give self-declaration certificate for acceptance of all terms & conditions of tender documents. A duly completed certificate to this effect is to be submitted as per the Annexure-I.
- b) The firm should be neither blacklisted by any Central / State Government / Public Undertaking / Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India. A duly completed certificate to this effect is to be submitted as per Annexure-II.
- c) The company should attach list of Purchase Order / Work Order where the similar type of work executed each in the 3 years.
The details of the same along with supporting document to be submitted as per the Annexure-III.
- d) The Annual Turnover should be profitable during each of the previous three financial years (2020-21, 2021-22. 2022-23). Copies of duly signed trading and profit & loss accounts / CA Certificate are to be submitted as per the Annexure-IV.

Technical Criteria:

- a) Bidders should comply the minimum specification of the tendered item in all respect. The detailed format is attached at Annexure-VI. The bidder is to complete the same in all respect and submit accordingly.
- b) Queries / clarifications (if any) w.r.t. Technical Specification of items may be addressed: the Director, RGUKT, Basar Tel: 08752-255588, Email: director@rgukt.ac.in or procurement@rgukt.ac.in

5. FINANCIAL BID DETAILS

Financial bid given with tender to be uploaded after filling all relevant information. The priced bid should be uploaded strictly as per the Annexure-VII failing which the offer is liable for rejection. Kindly quote your offer on FOR RGUKT, Basar (inclusive of all taxes and charges).

Vendor should quote prices for item wise.

TIME SCHEDULE

S. No.	Particulars	Date	Time
01	Date & Time of Online Publication/Download of Tender	07-10-2023	11:00 AM
02	Bid Submission Start Date & Time	07-10-2023	11:00 AM
03	Bid Submission Close Date & Time	16-10-2023	05:00 PM
04	Hard copies submission close Date & Time	17-10-2023	05:00 PM
05	Opening of Bids	19-10-2023	11:00 AM

AVAILABILITY OF TENDER

The tender document can be downloaded from <https://tender.telangana.gov.in/> and Institute website rgukt.ac.in and be submitted only through <https://tender.telangana.gov.in/>

6. BID VALIDITY PERIOD

The bid will remain valid for 180 days from the date of opening as prescribed by RGUKT, Basar. A bid valid for a shorter period shall be rejected, being non-responsive.

7. BID SUBMISSION

Instruction to Bidder

The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website www.tender.telangana.gov.in platform.

Bidders can log-in to e-procurement platform in secure mode only by signing with the digital certificates.

The bidders who desirous of participating in e-procurement shall submit their technical bid, price bid as per the standard format available at the e-market place.

The rates should be quoted in online only.

Hard copies to be submitted to Procurement Section, RGUKT, Basar, Nirmal Dist, Telangana-504017 on or before 17.10.2023 by 05:00 PM

Any queries related to process of online bid submission or queries related to e-procurement Portal in general may be directed to Technical Helpdesk. The contact numbers for the helpdesk are 7337445545/6309339690/7337445546.

Online Bid Submission Procedure

Other Important Documents (OID): The file should be saved in a PDF version and should comprise of the following items:

1. [Packet-1](#): Duly Completed Scanned PDF of PAN Card.
2. [Packet-2](#): Duly Completed Scanned PDF of Registration Certificate Details.
3. [Packet-3](#): Duly Completed Scanned PDF of GST.

Cover-1: The file should be saved in a PDF version and should comprise of the following items:

1. [Packet-1](#): Duly Completed Scanned PDF copy of Annexure-I with transaction details for Tender Fee & EMD.
2. [Packet-2](#): Duly Completed Scanned PDF copy of Annexure-II.
3. [Packet-3](#): Duly Completed Scanned PDF copy of Annexure-III with supporting Documents.
4. [Packet-4](#): Duly Completed Scanned PDF copy of Annexure-IV with supporting Documents.
5. [Packet-5](#): Certificate of OEM / Authorized Dealer / Authorized Distributer of the Items to be supply.
6. [Packet-6](#): Duly Completed Scanned PDF copy of Annexure-V.
7. [Packet-7](#): Duly Completed Scanned PDF copy of Annexure-VI.
8. [Packet-8](#): Financial Bids in PDF version Filled with all relevant information as per Annexure-VII.

8. BID OPENING

- a) Bids will be opened on 19/10/2023 at 11:00 am.
- b) **Bids should be summarily rejected, if tender is submitted other than through online or original EMD & tender fee are not submitted within stipulated date / time.**

9. BID EVALUATION

Based on results of the Technical evaluation RGUKT, Basar evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation. The Commercial Bid with the lowest price will be the highest evaluated bid.

10. PAYMENT TERMS

- a) No advance payment will be made in any case. Bills in Duplicate should be sent and the payment shall be released generally within 30 days, only after it is ensured that the items / quality of the items supplied are to the entire satisfaction of RGUKT, Basar and completed the entire work within the stipulated delivery schedule. If any item is found defective, or not of the desired quality etc., the same should be replaced by the firm(s) immediately for which no extra payment shall be made.
- b) No part payment will be made against the part supply. In case of the undelivered items till due date of supply, the penalty of 10% of the cost of undelivered item will be imposed and deducted from the bill of the item supplied or recovered from the EMD.

11. WARRANTY OF QUALITY AND QUANTITY

- a) The awardee shall give warranty that all items are as per specification(s), conforming to the specified design and there are no defects in the process of manufacturing, packaging, transportation and delivery.
- b) Upon receipt of notice from RGUKT, Basar for defective material, the firm shall **within 7 days** of receipt of the notice, replace the defective material, free of cost at the destination. The firm shall take over the defective material at the time of their replacement. No claim whatsoever shall lie on RGUKT, Basar for the replaced goods thereafter. If the firm fails to replace the defective goods within a reasonable period, RGUKT, Basar may proceed to take such remedial actions as may be necessary, at the company's risk and expense.

12. LIQUIDATED DAMAGES

In case of delay in supply / replacement by the stipulated date, RGUKT, Basar reserves the right of imposing penalty @0.5% per week on the value of the supplied items subject to maximum 10% of the cost of supplied items.

13. DELIVERY SCHEDULE

The successful bidder should execute the order within **20 days** at designated locations of RGUKT, Basar from the receipt of the purchase order. In case of any damage found, the item(s) should be replaced **within 7 days** at RGUKT, Basar.

14. TERMS AND CONDITIONS

Termination for Insolvency

- a) The RGUKT, Basar may at any time terminate the Contract by giving a written notice to the awarding firm, without compensation to the firm, if the firm becomes bankrupt or otherwise insolvent as declared by the competent Court, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the department.
- b) The courts of Nirmal alone will have the jurisdiction to try any matter, dispute or reference between the parties arising out of this purchase. It is specifically agreed that no court outside and other than Nirmal Court shall have jurisdiction in the matter

Force Majeure

- a) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.
- b) Force Majeure shall mean fire, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts i.e. beyond the control of either party.

Arbitration

In the event of any dispute or difference arising under this SITC, the Director, RGUKT, Basar or his nominee is the arbitrator and the decision of the arbitration will be binding on both parties.

Other Conditions

- a) **The bidder has to upload the relevant & readable files only as indicated in the tender documents. In case of any irrelevant or non-readable files, the bid may be rejected.**
- b) RGUKT, Basar reserves the right to accept or reject any or all the tenders in part or in full or may cancel the tender, without assigning any reason thereof.
- c) RGUKT, Basar reserves the right to relax / amend / withdraw any of the terms and conditions contained in the Tender Document without assigning any reason thereof. Any inquiry after submission of the quotation will not be entertained.
- d) RGUKT, Basar reserves the right to modify/change/delete/add any further terms and conditions prior to issue of purchase order.
- e) RGUKT, Basar reserves the right to place repeat order upto 100% of the quantities within a period of 12 months from the date of successful completion of purchase order at the same rates and terms subject to the condition that there is no downward trend in prices.
- f) In case the bidders/successful bidder(s) are found in breach of any condition(s) at any stage of the tender, Earnest Money shall be forfeited.

- g) Conditional tenders will not be considered in any case.
- h) RGUKT, Basar shall not be responsible for any transaction delay i.e. non-receipt of the EMD & Tender Fee amount.
- i) **RGUKT, Basar may issue amendment/corrigendum to tender documents before due date of submission of bid. Any amendment/corrigendum to the tender document if any, issued by RGUKT, Basar will be posted on e-procurement Portal. For the bidders, submitting bids on downloaded tender document, it is 'bidders' responsibility to check for any amendment/corrigendum on the website of RGUKT, Basar or check for the same e-procurement Portal before submitting their duly completed bids.**

ANNEXURE – I

Undertaking

To
The Director
RGUKT, Basar

Ref : - RGUKT-B/Electrical Material/2023-24
(Notice Inviting Tender for Supply of Electrical Material)

- Sir,
1. I /we hereby submit our bid for Supply Electrical Material.
 - 2.
 3. I/ We are enclosed herewith the following in favour of the Vice-Chancellor, RGUKT, Basar towards Tender Fee & EMD.

Particular	Amount	DD NO. & Date	Bank Name
Tender Fee (Including Tax)	2,000/		
EMD	30,000/		

4. I / We hereby reconfirm and declare that I / We have carefully read, understood & complying the above referred tender document including instructions, terms & conditions, scope of work, schedule of quantities, Penalty clause and all the contents stated therein.
5. I /we shall abide by all conditions set forth therein.

Thanking you

Yours faithfully,

(Authorized Signatory with Seal)

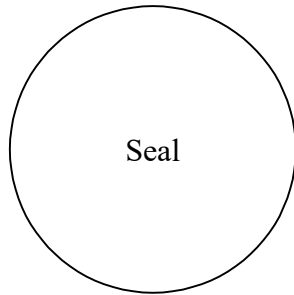
ANNEXURE – II

**CERTIFICATE
(to be provided on letter head of the firm)**

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:



Place:

Authorized Signatory

Name:

Designation:

Contact No.:

ANNEXURE – III

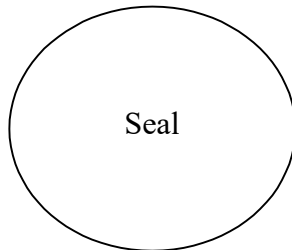
Purchase order/Work Order Details:

Evaluation Criteria	Name of the Client	Order No. & Date	Amount	Remark
List of Purchase Order / Work Order where the similar type of Work executed by you each in the Last 3 F.Y. years as on 31st march 2023	1.			
	2.			
	3.			
	4.			
	5.			
	6.			

Purchase order/work order copies to be enclosed as per eligibility criteria para No.4 along with annexure-III

Date:

Place:



Authorized Signatory

Name:

Designation:

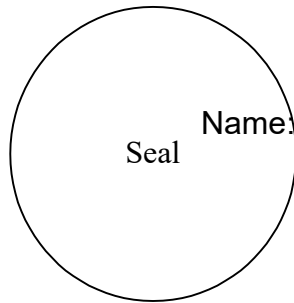
Contact No.:

ANNEXURE – IV

Annual Turnover Details:

Evaluation Criteria			Remark
Bidder's Annual Turnover for three financial years (in case of 2022-23 ITR not filled, GST Returns with Audited certificates as turnover)	Financial Year	Turnover in Rs.	-
	2020-21		Supporting Documents are to be attached along with the Annexure-IV
	2021-22		
	2022-23		

Date:



Place:

Authorized Signatory:

Name:

Designation:

Contact No.:

ANNEXURE –V**COMPANY DETAILS**

Name of the Party		
Date of Incorporation / Establishment		
PAN Number		
GST Registration Number		
Bank Details	Account Number	
	IFS Code	
	Bank Name	
	Branch Name	
Office Address for Postal Communication		
Authorized Signatory Details	Name	
	Designation	
	Email	
	Phone	
Details of Contact other than Authorized Signatory	Name	
	Designation	
	Email	
	Phone	

Supporting documents (registration, PAN, GST etc) to be attached along with the Annexure -V

Signature and Seal of the Tenderer:

Name in Block Letter:

Designation:

Contact no.

Date:

ANNEXURE –VI

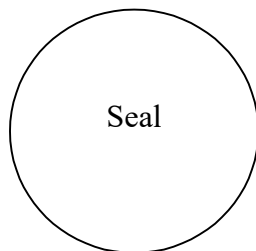
FINANCIAL BID (Online Only)

S. No	Item Name	UOM	Quantity (A)	Rate (Inclusive of charges exclusive of Tax) (B)	Tax Percent	Tax Amount (C)	Rate (Inclusive of all taxes & charges) D = (B + C)	Total Amount (Inclusive of all taxes & Charges) (A x D)
1	20 W LEDTube Lights	No's	1000					
2	PVC insulation Taps	No's	1200					
3	PVC 8 mm clamps	Packets	20					
4	PVC 10 mm clamps	Packets	20					
5	PVC 12 mm clamps	Packets	20					
6	2.5 MFD capacitors(oil condenser)	No's	500					
7	Exhaust Fans 9"	No's	50					
8	Fan Regulators	No's	100					
9	6 module plate	No's	650					
10	6 amp switch	No's	1250					
11	6 amp socket	No's	1250					
12	6 modular base	No's	650					
13	1.5 sq flexible wire	Mtr	250					
14	2.5 sq flexible wire	Mtr	150					
15	Pop screws	No's	2000					

Date:

Place:

Contact No.:



Authorized Signatory:

Name:

Designation:

CHECK LIST

IMPORTANT:

The Bidder must ensure that the following details in the check list are furnished along with the bid document. The bidder must also carefully go through all the contents of the BID Document and any additional information/documents, required more than the items listed in the check list below, also shall have to be furnished. Non-furnishing of any required information/document as per the Tender Document will lead to rejection of the bid.

S.No	Particulars	Yes/No
1	Undertaking (Annexure-I)	
2	Annexure-II (Non Black List)	
3	Annexure -III (Work experience details) As per eligibility criteria para no.4	
4	Authorization certificate from manufacturer	
5	Annexure-IV (Turnover)	
6	Annexure -V(Company Details, PAN, GST)	
7	GST returns for last 3 years i.e. 2020-21, 2021-22, 2022-23	
8	The undertaking duly signed by the tenderer	
9	Any other details, the contractors want to submit in support of their suitability.	

NOTE: All pages of the bid documents must be serially numbered and signed.