# RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

# INDUSTRIAL VISIT





**DEPT. OF ELECTRICAL ENGINEERING** 

## VISION

"To be one of the world's largest and best power utilities, powering India's growth."





#### NTPC RAMAGUNDAM:

NTPC Ramagundam, a part of National Thermal Power Corporation, is a 2600 MW Power station situated at Ramagundam in Peddapalli district in the Indian state of Telangana, India. It is the current largest power station in South India. It is the first ISO 14001 certified "Super Thermal Power Station" in India.

#### **POWER GENERATION:**

Units operational 3\*200=600 MW

4\*500=2000 MW

Name plate capacity 2600 MW Annual

output 21,594,653 MU.

#### THE TG HALL:

The TG Hall or the Turbo-Generator hall or the Turbine-Generator Hall is the hall or space where the turbine-generator sets are present. NTPC Ltd., Ramagundam has two TG Halls one for STAGE-I and the other common for STAGE-II and STAGE-III. These TG halls are equipped with heavy overhead cranes that assist in transportation of material within the TG hall. These cranes find their use greatly during overhauls.

#### **UNIT-WISE POWER GENERATION:**

The whole plant is divided into 3 stages, each stage being planned at one time.

*STAGE 1 (3×200 MW).* 

This stage consists of three units(Unit-1, Unit-2, Unit-3) each with a generation capacity of 200 MW. and these units have performed well over a long period setting many records regarding maintenance and generation over the other two stages.

*STAGE 2 (3×500 MW)* 

This stage again consists of three units (Unit-4, Unit-5, Unit-6) each with a generation capacity of 500MW.

*Stage 3 (1×500 MW)* 

This stage comprises only one unit (Unit - 7). This is a first of its kind in

South India being a computer operated unit. A wide disparity may be seen between the control rooms of the other two stages and this computerised unit. To this day, many Power plant engineers train in this unit to upgrade themselvesto this new mode of operation. This unit also has the tallest chimney in India (height: 275 metres).

#### **OUR JOURNEY**:

We (The class students of ABI-214, E3-EEE) started our journey to visit NTPC Ramagundam at 3.30 am. Within two TS RTC buses along with the Faculty coordinators, N. Rakesh, B. Bhavsingh, Tulasiram, Maruthi and Chaitanya ma'am. Initially our Industrial Visit journey started with a group picture at main gate of RGU IIIT Basar. Rakesh sir and Bhavsingh sir are came with us and Tulasiram sir, Maruthi sir and Chaitanya ma'am along with girls.

Our journey to NTPC is completed with sleeping, girls did danceand other activities within their bus.

We all did our beakfast in manchiryal at 9.00 am. and again we started our journey. We reached NTPC Ramagundam power plant at 10.30 am, went to HR department, where one of the HR official has given a brief about functioning, advancements, expand in the power generation capacity of thermal power plant, NTPC Ramagundam structure and overview. After his lecture we took safety helments and went to power generating stations. While we visiting the power generating station the HR official assigned two NTPC employees as our guides. We the boys of 214-EEE visited STAGE-1 power plant and our class girls went to visit STAGE-2 and STAGE-3 power plants respectively.

In power plant we have seen the following places and equipments

#### THE SWITCHYARD:

The switchyard is the place where the station last takes care of the power it produces. The switchyard links the power generated to the southern power grid. The major transmission points are:

- Nagarjunasagar
- > Chandrapur
- > Hyderabad
- > Khammam

#### **Inputs:**

#### Water

The power station gets its water periodically released from the SRSP- Sriram Sagar project. This water is stored in the balance reservoir. The water level in the balance reservoir is monitored daily.

#### Coal

NTPC Ramagundam is a Thermal Power Station and hence uses coal.

This coal is available at a large scale from the Singareni Coal mining company nearby and is transported using the MGR(Merry-go-round) system wherein, a train comes on one railroute, delivers coal and returns on another route. The wagons arriving by this route are taken for coal collection wherein a mechanism provided underneath the wagons opens on application of air pressure and drops the coal it is carrying. A separate department (MGR Dept.) handles this process.

Coal also arrives by the Indian Railways. The wagons are routed via Ramagundam railway station to the separate plant line and these coaches arriveat the wagon tippler. The wagons arriving in this manner must be tilted at the wagon tippler to obtain the coal as they do not have the drop mechanism underneath.

#### OTHER PETROLEUM PRODUCTS REQUIRED:

The station also requires various oils for the following purposes:

- Turbine oil (SP-46) for turbine lubrication
- ➤ HFO, Heavy fuel oil for boiler start-upDiesel for DG sets Powerbackup)
- ➤ Other oils for various hydraulic controls and circuits

These are periodically purchased as per requirement from the Indian oilcorporation IOCL establishment nearby.

## **DEPARTMENTS**

#### **OPERATION:**

This dept Takes care of operation of the various equipments and controls in the plant. The operation department takes care of the unit control rooms(UCBs). Apower plant operates 24×7 so, the operation department works in shifts to take care of the units at all times.

#### **ELECTRICAL MAINTENANCE:**

This is the largest department under the Maintenance section. This department takes care of all the electrical aspects of the plant. It takes care of the following sections

- > Switchyard
- ➤ Generator
- ➤ Generator Transformer
- ➤ Conveyor motors and other motorsAll power transmissions

#### **CIVIL MAINTENANCE:**

Civil Maintenance takes care of all the civil activities in the plant such asnon-mechanical constructions, maintenance of locations, scrap removal and ensuring a proper working condition of minor equipments.

#### **CHP** (Coal Handling Plant):

This dept. takes care of all coal handling processes.

- ➤ Coal collection\
- Coal crushing
- ➤ Consequent milling
- ➤ Boiler Maintenance
- ➤ Boiler feeders
- Primary and secondary air pumps Boiler feed pumps
- ➤ Boiler core parts

#### **Turbine Maintenance:**

- > Turbine core parts
- Turbine governing system

#### **Control & Instrumentation:**

This department deals with the maintenance of various control devices and instruments. It is considered to be a part of the maintenance section.

Departments under non-O&M
HR
Finance
Materials and contracts
IT...etc...

#### **GENERATION DISTRIBUTION:**

As NTPC Ltd. is a Public Sector Undertaking(PSU), the generation is almost uniformly distributed to 5–6 states all of them sharing about 20–25 percent of the Generation. The States include:Though it is the national thermal power plant they are giving 30% of its totalpowerplant to it's own state (Telangana).

- 1. Andhra Pradesh
- 2. Telangana
- 3. Tamil Nadu
- 4. Kerala
- 5. Karnataka
- 6. Maharashtra

At last we returned from the power plant at 2.00 pm and again we went to the HR room to submit the safety helments. After submission we had a delicious lunch with our beloved faculties and friends. After having the lunch we get in to the bus, from there our return journey started. In our return journey we did few activities in which Pandu is the common performer among us. Among all the activities I liked "Pandu's bus-conductor character". We had our dinner at Nirmal and returned to our campus and finally we reached to our campus at 9.45pm.

### The things we learned:

- 1. Before entering into the plant we actually didn't see any electrical equipment in such a huge size such as generators, transformers, Conductors, etc...
- 2. we did come to know the competetion, status and role of electricalengineer in thermal powerplant.
- 3. The achievements, advancements and the future expansion for generatingmore power of NTPC Ramagundam.

List of students and staff for NTPC visit- RGUKT, Basar (Batch1)					
SL. No.	Student ID	Student Name	Gender	Branch	
1	B141001	GODARI MAHESH	Male	Electrical and Electronics Engineering	
2	B141023	THALARI SHAILAJA	Female	Electrical and Electronics Engineering	
3	B141043	KONDA ANIL	Male	Electrical and Electronics Engineering	
		BADDARAM VEERABRAHMA			
4	B141045	PRASANNA	Female	Electrical and Electronics Engineering	
5	B141048	GANJI USHASRI	Female	Electrical and Electronics Engineering	
6	B141081	BAJANNAGARI SHIRISHA	Female	Electrical and Electronics Engineering	
7	B141099	KUDURUPAKA RAJU	Male	Electrical and Electronics Engineering	
8	B141154	VAMANAGIRI USHA RANI	Female	Electrical and Electronics Engineering	
9	B141158	POOSA SWATHI	Female	Electrical and Electronics Engineering	
10	B141186	YARAGANI SANDHYA	Female	Electrical and Electronics Engineering	
11	B141194	EJJAGANI USHA	Female	Electrical and Electronics Engineering	
12	B141216	SATLAPALLY POOJA	Female	Electrical and Electronics Engineering	
13	B141220	BONGU MANISHA	Female	Electrical and Electronics Engineering	
14	B141229	POLAGANI ANUSHA	Female	Electrical and Electronics Engineering	
15	B141245	GANNER AND SAN SPA	Female	Electrical and Electronics Engineering	
16	B141248	GANJI RAMYA SRI	Female	Electrical and Electronics Engineering	
17	B141249	DHARA MAHESH KUMAR	Male	Electrical and Electronics Engineering	
18	B141284	ARETI SUSHMA	Female	Electrical and Electronics Engineering	
19	B141302	GANDEED BALRAJU GOUD	Male	Electrical and Electronics Engineering	
20	B141310	PILLAMARI VARALAXMI	Female	Electrical and Electronics Engineering	
21	B141321	MALLIREDDY SHANMUKHA SAI	Male	Electrical and Electronics Engineering	
22	B141336	CHITTIPROLU BHAVANI	Female	Electrical and Electronics Engineering	
23	B141344	JARPALA ANJALI	Female	Electrical and Electronics Engineering	
24	B141350	DONGARI SRAVANTHI	Female Male	Electrical and Electronics Engineering Electrical and Electronics Engineering	
25	B141366	ANKAM SATYANARAYANA JAMPALA SRILEKHA			
26 27	B141369 B141380	PATHIPAKA ANUSHA	Female Female	Electrical and Electronics Engineering Electrical and Electronics Engineering	
28	B141383	D UMAMAHESHWARI	Female	Electrical and Electronics Engineering	
29	B141407	KASARLA ANIL KUMAR REDDY	Male	Electrical and Electronics Engineering	
30	B141415	KOYYADA PARAMESHWARI	Female	Electrical and Electronics Engineering	
31	B141436	GORLE VASU	Male	Electrical and Electronics Engineering	
32	B141469	GUTHI SANDHYA RANI	Female	Electrical and Electronics Engineering	
33	B141474	BODA BALAJI	Male	Electrical and Electronics Engineering	
34	B141479	DONTHU MANUSHA	Female	Electrical and Electronics Engineering	
35	B141483	MATTA SNEHA	Female	Electrical and Electronics Engineering	
36	B141536	MYAKA KALYANI	Female	Electrical and Electronics Engineering	
37	B141539	DUVVA KAVERI	Female	Electrical and Electronics Engineering	
38	B141548	NERETI NAVEEN	Male	Electrical and Electronics Engineering	
39	B141595	LAGISHETTY MANASA	Female	Electrical and Electronics Engineering	
40	B141601	POTU SAI BABA	Male	Electrical and Electronics Engineering	
41	B141611	CHIKATLA KAPIL	Male	Electrical and Electronics Engineering	
42	B141612	KUMBOJU VARA LAXMI	Female	Electrical and Electronics Engineering	
43	B141622	MADDELA PRUTHVIRAJ	Male	Electrical and Electronics Engineering	
44	B141637	AKKALA NAGESH	Male	Electrical and Electronics Engineering	
45	B141640	KOLAGANI SRAVANI	Female	Electrical and Electronics Engineering	

46	B141644	VELIDINDI ANNAPURNA	Female	Electrical and Electronics Engineering
47	B141693	BATHINI MEGHANATH	Male	Electrical and Electronics Engineering
48	B141711	BURRI AMULYADEVI	Female	Electrical and Electronics Engineering
49	B141716	THALLAPELLI MURALIMANOHAR	Male	Electrical and Electronics Engineering
50	B141738	BHUKYA RAKESH TEJA	Male	Electrical and Electronics Engineering
51	B141797	MALOTHU JHANSI	Female	Electrical and Electronics Engineering
52	B141800	SAMBARAJULA VINAY	Male	Electrical and Electronics Engineering
53	B141857	NUNAVATHU PUJITHA	Female	Electrical and Electronics Engineering
54	B141861	BHUKYA DEVENDAR	Male	Electrical and Electronics Engineering
55	B141910	UNDETI PRASHANTHI	Female	Electrical and Electronics Engineering
56	B141926	PAYAGALLA VINAY SAMUEL	Male	Electrical and Electronics Engineering
57	B141939	NALLANI DINAKAR	Male	Electrical and Electronics Engineering
58	B141941	THUMMANEPALLI KUSHAL	Male	Electrical and Electronics Engineering
59	B141954	KALIGATLA PRAVEEN	Male	Electrical and Electronics Engineering
60	B141988	YELUGU PRUTHVIRAJ	Male	Electrical and Electronics Engineering
61	B141999	ANTHATI SRIKANTH	Male	Electrical and Electronics Engineering
62	R141702	N.PRIYANKA	Female	Electrical and Electronics Engineering
63	R141722	M.MADHURI	Female	Electrical and Electronics Engineering

# **LIST OF FACULTY:**

S.No.	Employee Name	Gender	Designation
1	Mr. LAXMAN MUTYAM	KMAN MUTYAM Male Assistant Professor	
2	Mr.V VINAY KUMAR	Mr.V VINAY KUMAR Male Assistant Professor	
3	Mr.K. Santhosh Kumar	Male	DEE, Electrical
4	Mr.S TULASI RAM	Male	Lab Assistant
5	Mr.K MOUNIKA	Female	Lab Assistant











		List of students and staff for NTPC v	isit- RGUKT	, Basar (Batch2)	
SL. No.	Student ID	Student Name	Gender	Branch	
1	B141019	BONAGIRI MANOJ KUMAR	Male	Electrical and Electronics Engineering	
2	B141030	MYADADHA RUPA	Female	Electrical and Electronics Engineering	
3	B141041	GOUDA SREELEKHA	Female	Electrical and Electronics Engineering	
4	B141055	THOGITI SANDHYA	Female	Electrical and Electronics Engineering	
5	B141063	MEKALA VASANTHA	Female	Electrical and Electronics Engineering	
6	B141077	PINAKANA VINODKUMAR	Male	Electrical and Electronics Engineering	
7	B141086	BODRAMONI SAI RAM	Male	Electrical and Electronics Engineering	
8	B141156	DAVATHU RAVALI	Female	Electrical and Electronics Engineering	
9	B141160	DEGALA HARITHA	Female	Electrical and Electronics Engineering	
10	B141179	DEVUNIGARI ANKITHA	Female	Electrical and Electronics Engineering	
11	B141209	VUTLAPALLY BHAVANA	Female	Electrical and Electronics Engineering	
12	B141224	MUDDAM THIRUPATHI	Male	Electrical and Electronics Engineering	
13	B141253	BASANI SANDHYA	Female	Electrical and Electronics Engineering	
14	B141256	KARNATI CHANDANA	Female	Electrical and Electronics Engineering	
15	B141259	VEMULA RAJITHA	Female	Electrical and Electronics Engineering	
16	B141263	PANTHULU GIRIJA	Female	Electrical and Electronics Engineering	
17	B141266	TIRUMAREDDI BINDU	Female	Electrical and Electronics Engineering	
18	B141267	DASARI CHANDRASHEKHAR	Male	Electrical and Electronics Engineering	
19	B141276	GOPANI PRAVEENKUMAR	Male	Electrical and Electronics Engineering	
20	B141333	MUKKAMULA RENUKA	Female	Electrical and Electronics Engineering	
21	B141341	PERUMANDLA PRAVEENA	Female	Electrical and Electronics Engineering	
22	B141342	BOYINI GOUTHAMI	Female	Electrical and Electronics Engineering	
23	B141361	BINGI BHARGAVI	Female	Electrical and Electronics Engineering	
24	B141372	M KAVITHA	Female	Electrical and Electronics Engineering	
25	B141411	PAGADALA KALYAN	Male	Electrical and Electronics Engineering	
26	B141425	GUNDU MANISHA	Female	Electrical and ElectronicsEngineering	
27	B141444	REDDYPALLI BHAVANI	Female	Electrical and Electronics Engineering	
28	B141457	ELIKATTE SRUJANA	Female	Electrical and Electronics Engineering	
29	B141472	VISLAVATH SRINIVAS	Male	Electrical and Electronics Engineering	
30	B141493	SRIRAM SHIVAKRISHNA	Male	Electrical and Electronics Engineering	
31	B141503	KALLEM VAISHNAVI	Female	Electrical and Electronics Engineering	
32	B141508	KANDULA HARITHA	Female	Electrical and Electronics Engineering	
33	B141511	KONGALA MANIKANTA	Male	Electrical and Electronics Engineering	
34	B141515	POTHANA RACHANA	Female	Electrical and Electronics Engineering	
35	B141531	BODDUPALLY INDUMATHI	Female	Electrical and Electronics Engineering	
36	B141535	MOHAMMED RAFATH	Female	Electrical and Electronics Engineering	
37	B141541	BODDU SHIVA	Male	Electrical and Electronics Engineering	
38	B141551	MAKOTI LAXMAN	Male	Electrical and Electronics Engineering	
39	B141571	VADDI VENKATESH	Male	Electrical and Electronics Engineering	
40	B141588	GADASANDULA SURESH	Male	Electrical and Electronics Engineering	
41	B141606	MAMIDIPALLY NAGARAJU	Male	Electrical and Electronics Engineering	
42	B141636	CHENNA SAIKUMAR	Male	Electrical and Electronics Engineering	
43	B141639	ADICHERLA LAVANKUMAR	Male	Electrical and Electronics Engineering	
44	B141656	G PREETHI	Female	Electrical and Electronics Engineering	
· · ·		0.1122.111	· ciriaic	Electrical and Electro	
45	B141659	ALLAM CHANDRIKA	Female	nics Engineering	
46	B141665	RAMAGANI SWATHI	Female	Electrical and Electronics Engineering	

47	B141679	PENDAM SAI KIRAN	Male	Electrical and Electronics Engineering
48	B141694	SINGARABOINA SATHISH	Male	Electrical and Electronics Engineering
49	B141701	SRIKAKULAPU NARESH	Male	Electrical and Electronics Engineering
50	B141703	KATIKENAPALLI SAI KIRAN	Male	Electrical and Electronics Engineering
51	B141706	OLLAJI MEGHANA	Female	Electrical and Electronics Engineering
52	B141759	YASA RANADHEER	Male	Electrical and Electronics Engineering
53	B141785	MUKKA PANDU	Male	Electrical and Electronics Engineering
54	B141786	LAVUDIYA ANITHA	Female	Electrical and Electronics Engineering
55	B141792	ANGOTH DHANRAJ	Male	Electrical and Electronics Engineering
56	B141808	MANUPATI SHIREESHA	Female	Electrical and Electronics Engineering
57	B141853	BHUKYA BHASKAR	Male	Electrical and Electronics Engineering
58	B141878	MALOTH JYOTHI	Female	Electrical and Electronics Engineering
59	B141899	CHALLURI AKHILA	Female	Electrical and Electronics Engineering
60	B141917	MAHMAD REZWANA	Female	Electrical and Electronics Engineering
61	B141937	REVANTH KUMAR BUKKA	Male	Electrical and Electronics Engineering
62	B141946	ASULA YAMINI SARATH CHANDRIKA	Female	Electrical and Electronics Engineering
63	B141970	NATTI MADHURI	Female	Electrical and Electronics Engineering

# **LIST OF FACULTY:**

S.No.	Employee Name	Gender	Designation
1	Mr. NAMANI RAKESH	Male	Assistant Professor
2	Mr.Bhukya BHAVSINGH	Male	Assistant Professor
3	Mr.SANTOSH	Male	AEE, Electrical
4	Mr.K RAVIKUMAR	Male	Lab Assistant
5	Mr.K MARUTHI	Male	Lab Assistant





SI. No. 100 Date World Rs Wolf World Will Licenced Stamp Vendor

Bold to Vinay Kunuf M Kolf Wolf Will Licenced Stamp Vendor

Licenced Stamp Vendor

Licence No.19-02-030 of 2012

Renewal No. 19-02-030 of 2018

Renewal

On behalf of RCANT (college name & address), we declare that a group of engineering students consisting of around members accompanied by teaching staff are tentatively visiting your organization

on 10-07-2017 (date). The list of visiting students with their photographs and the details of accompanying teachers along with their photographs are submitted separately.

We hereby declare that we have enlightened to all members of the group to be scrupulously observe the safety precautions to be followed and as prescribed by the NTPC management.

We also have taken an undertaking from the individual members of the above visiting group to this extent. The visiting group will take the suggestions and directions given by the Factory Management staff of NTPC viz., security, safety and Factory Management etc. during their visit and will adhere to the instructions given by them such as wearing the Personal Protective equipments by the visiting group.

We hereby declare that during their visit to NTPC organization, it is the responsibility of RCUKT-GRIAR (college name), if any harm happened to the visitors during their visit.

We hereby declare that RCNKT — GASAR (college name) will undertake to indemnify to NTPC for any harm/damage done to equipments during and in the course of their visit.

AUTHORISED SIGNATORY

ASST. REGISTRAR RGUKT, BASAR.

# HUMAN RESOURCES DEPARTMENT EMPLOYEE DEVELOPMENT CENTRE

# TERMS AND CONDITIONS FOR VISITING POWER PLANT, NTPC-RAMAGUNDAM

- 01. The students and staff should come to the plant by their own vehicle arranged at their own cost.
- 02. The student and staff should move along with the guide provided by NTPC. They should not move around the plant on their own.
- 03. In case of any accident/mishap/injury is caused to the visiting students and staff, NTPC Ltd. Will not be held responsible for compensation for the damage.
- 04. The students and staff should observe the machinery etc. from a safe distance. They should not touch the switches and machinery in the plant.
- 05. The arrangement for food shall be made by the concerned college authorities or students. NTPC will not provide food to the students and faculty.
- 06. The students should observe strict discipline and should not cause disturbance to the NTPC employees.
- 07. If any damage is caused by students and staff to NTPC property, the cost of compensation for damage will be recovered from the college authorities.
- 08. The student should not carry any Mobile with camera or Camera during his visit inside the plant.

I am willing to abide by the above terms and conditions and also to any rules and regulations specified by the Corporation from time to time, on this behalf.

Date:

Signature & seal of the Head of the Institution

ASST. REGISTRAR RGUKT, BASAR.



**Sub:** Adjustment of advance towards expenditure for industrial visit for E3EEE students to NTPC, Ramagundam- reg.

Department of EEE has planned an industrial tour for E3EEE students to NTPC-Ramagundam and the request letter for the permission and financial assistance was submitted to and approved by Hon'ble vice-chancellor. An advance amount of **Rs. 1,63,200/-** ( one lakh sixty three thousand and two hundred only) is released to the department. As per approval by Hon'ble Vice-chancellor, industrial visit was scheduled and held on 18-02-2018 and 19-02-2018 for batch1 (ABI-011) and batch-2(ABI-214) respectively.

The expenditure for the visit is as follows:

Total		RS.66339-00	Total		Rs.60530-
7	Dinner	8242		38 m 372 - 1	
6	Tea and watter bottles	964			
5	Lunch	6740	5	Dinner	1024
4	Break Fast	3100	4	Tea and watter bottles	3140
3	Travelling charges to NTPC	46000	3	Lunch	7620
2	Banans	325	2	Break Fast	2746
1	Flexis (including travelling Charges for the same)	968	1	Travelling charges to NTPC	46000
S.No	Description	Amount of expenditure (in Rupees)	S.No	Description	Amount of expenditure (in Rupees)
	Batch1 (18-02-2	2019)	Batch1 (19-02-2019)		

Advance of Rs. 1,63,200-00
Total Expenditure of Rs. 66339+60530= 1,26,869-00

Amount 36,331-00

I request you to Fianac e Officer Verify and adjust the above expenditure of Rs. 1,26,869/- (One lakh twenty six thousand four hundred and twelve only) and remaining amount Rs. 36,331/- is credited to The Director RGUKT Basar account on 28-02-2019 Sir Mr. M Laxman Department of EEE HOD.

Thanking you sir,

HOD Dean AO VC

To The Vice-Chancellor, RGUKT-Basar

Sub: Adjustment of advance towards expenditure for industrial visit for E3EEE students to NTPC, Ramagundam-reg.

Respected Sir,

Department of EEE has planned an industrial tour for E3EEE students to NTPC-Ramagundam and the request letter for the permission and financial assistance was submitted to and approved by Hon'ble vice-chancellor. An advance amount of Rs. 1,63,200 ( one lakh sixty three thousand and two hundred only) is released to the department. As per approval by Hon'ble Vice-chancellor, industrial visit was scheduled and held on 18-02-2018 and 19-02-2018 for batch1 (ABI-011) and batch2(ABI-214) respectively.

The expenditure for the visit is as follows:

Bato	th1 (18-02-2019)		Batch1 (18-02-2019)			
S.N o.	Description	Amount of expenditure (in Rupees)	S.N o.	Description	Amount of expenditure (in Rupees)	
1	Flexes (including travelling Charges for the same)	968	1	Travelling charges to NTPC	46000	
2	Bananas	325.5	2	Break Fast	2746	
3	Travelling charges to NTPC	46000	3	Lunch	7620	
4	Break Fast	3100	4	Tea and water bottles	3140	
5	Lunch	6740	5	Dinner	1024	
6	Tea and water bottles	964	Tota	ıl	60530	
7	Dinner	8242				
Total		66339.5				

I request you to adjust the above expenditure of Rs. 1,26,869.5 (One lakh twenty six thousand eight hundred and sixty nine and half only) towards advance amount taken. The balance amount is paid back to university account.

Here I am attaching the bills of the expenditure.