



Ref: RGUKT-B/Proc/Desktops/Q04/2017, dated.15.03.2017

**NOTICE INVITING QUOTATIONS**

Description : Supply and Installation of Desktop Computers  
NIQ No : RGUKT-B/Proc/Desktops/Q04/2017  
**Last date for submission : 31 .03.2017 by 05:00PM**

1. Rajiv Gandhi University of Knowledge Technologies (RGUKT), Basar, invites sealed Quotations (single bid system) for supply and installation of Desktop computers with the following specifications to RGUKT, Basar located in Nirmal District of Telangana State.

Item Description		Qty
Make & Model		3 No's
Processor	Intel Core i3-6 <sup>th</sup> Gen with Intel HD Graphics 530 (3.7GHz, 3MB Cache, 2 Cores)	
Chipset	Intel H110	
Memory	4 GB DDR4-2133 SDRAM Expandable upto 16 GB	
Hard Disk	1 TB 7200 RPM	
Monitor	18.5" (or higher) LED Monitor (same make as PC)	
Key Board & Mouse	USB Keyboard & Mouse	
DVD	DVD RW	
Networking	Integrated 10/100/1000 Ethernet or higher	
Ports	4 USB 2.0; 2 USB 3.0, 1 audio line in ; 1 audio line out; 1 DVI-D; 1 VGA; 1 RJ-45, 1 microphone or headphone combo	
Power Management	Screen Blanking, Hard Disk and System idle mode in power on, set up password, power supply SMPS surge protected.	
Operating System	Windows 8.1/windows 10	
Warranty	3 years comprehensive onsite warranty	
<b>* all the components must be OEM-make only</b>		

2. Interested bidders are requested to submit the competitive offer for the above items strictly as per the instructions and terms & conditions mentioned in this document.
3. The covers should be super scribed as **"Quotation for Supply of Desktop Computers"**.

4. The quotations must be accompanied with the following:
  - a. Bidder information sheet (Annexure-I)
  - b. Price offer (ANNEXURE-II)
  - c. Non refundable Processing fee of **Rs.500/- (Rupees Five Hundred only)** in the form of DD from any Scheduled Bank, drawn in favour of The Director, RGUKT, Basar, payable at Basar.
  - d. Copy of Registration Certificate from Commercial Tax Dept.
  - e. Copy of PAN card
  - f. OEM/Authorized dealer Certificate.
  
5. RGUKT reserves the right to reject any/all quotations (s) without assigning any reasons whatsoever. Canvassing in any form will be considered as disqualification from award of contract.
  
6. The conditions of the Contract:
  - a. The rates mentioned shall be valid for a period of 180 days.
  - b. The items must be delivered within **15 days** from the date of award of the contract.
  - a. **Payment terms:** 100% against satisfactory delivery and installation of the materials on getting satisfactory report from the authorities concerned.
  - b. The prices should quote inclusive of all taxes, transportation, loading & unloading and installation charges.
  - c. The payment shall be made through RTGS transfer on receipt of triplicate invoice along with advance stamped receipt.
  
7. Submission of the quotation will signify the acceptance of all the terms and conditions of the contract. It will not be obligatory for the institute to accept the lowest quotation & no explanation shall be given for the cause of rejection of quotation to any bidder.

**8. Address for sending of sealed quotations:**

Procurement Section, Omega(ω)-11,  
RGUKT- Basar, Mudhole Mandal,  
Adilabad District, Telangana -504107.  
Call:8919908978/9441186881.

**Sd/-  
Administrative Officer**

## ANNEXURE-I

### The bidder information sheet:

1	Name of the organization				
2	Year of establishment				
3	Complete postal address				
4	Name & Designation of Authorized person				
5	Phone No.				
6	Fax No.				
7	Email				
8	Nature of the firm (Proprietary/partnership/etc...)				
9	<b>Bank Details of the Agency:</b>				
	Bank Name				
	Bank Address				
	Bank Account Number				
	IFSC Code				
10	PAN No.				
11	TIN No.				
12	Total No. of branch offices in Telangana				
13	Bid Document Fee (Non refundable)		Amount Rs. :		
			DD No. :		
			DD Date :		
			Issuing Bank & Branch :		
14	<b>Experience Details (if any):</b>				
	<b>S.No.</b>	<b>Name of the Organization (along with contact details)</b>	<b>Year of supply</b>	<b>Items Supplied</b>	<b>Item value</b>
15	Details of certificates enclosed.				

## ANNEXURE-II

### PRICE OFFER

S.No.	Item details	Qty	Unit Price (without taxes) (Rs.)	Taxes & Duties	Unit Price (with taxes)	Total Price (Rs.)
1	2	3	4	5	6 (4+5)	7 (3*6)
1	<b>DESKTOP COMPUTERS</b> As per the specifications mentioned.	3 No's				
Rupees _____ only						

**Note:**

- 1) The prices are to be quoted inclusive of all taxes, transportation and installation charges.