



Ref: RGUKT-B/Proc/Mattress/Q102/2016, dated.02.08.2016

NOTICE INVITING TENDERS

Description : Supply of 500 No's Mattresses & Pillows
NIT No : RGUKT-B/Proc/Mattress/Q102/2016
NIT issue Date : 02.08.2016
Last date for submission : 16.08.2016 by 05:00PM

1. Rajiv Gandhi University of Knowledge Technologies (RGUKT), Basar, invites sealed Tenders (single bid system) for supply of Mattresses & Pillows to RGUKT, Basar located in Adilabad District of Telangana State. Interested bidders are requested to submit the competitive offer for the items strictly as per the instructions and terms & conditions mentioned in the tender document.
2. The tender document can be downloaded from our website i.e. www.rgukt.ac.in.
3. The covers should be super scribed as "Quotation for Supply of Mattresses & Pillows".
4. The sealed quotations should reach the institute latest by **16.08.2016 by 05:00PM**.
5. **Eligibility Criteria:**
 - a. This bid is open to all firms within India who are eligible to do business under relevant Indian laws as in force at the time of bidding, subject to meeting the pre-qualification criterion.
 - b. Bidder should have registered with the competent authority.
 - c. Bidder should have supplied 1000 No's Mattresses during the last financial year i.e.2015-16. Bidder should furnish copy of purchase orders and satisfactory certificates from the parties concerned to whom bulk supplies were affected.
 - d. The bidder should have latest ISO certification for subject materials
 - e. Bidder should be a Registered Vendor under VAT Act/CST Act with the relevant State Sales Tax Authorities and should furnish along with the bid document, copies of the relevant VAT/CST Registration Document and PAN / TAN Card copies.
 - f. Bidder should furnish Latest Income Tax Return and VAT/CST returns filed.
 - g. Bidder should also furnish List of present Clientele with contact address & telephone numbers.

6. The quotations must be accompanied with the following:
 - a. Bidder information sheet (Annexure-2)
 - b. Price offer (ANNEXURE-3)
 - c. Non refundable Processing fee of Rs.1000/- (Rupees One Thousand only) in the form of DD from any Scheduled Bank, drawn in favour of The Director, RGUKT, Basar, payable at Basar.
 - d. Earnest Money Deposit (EMD) of Rs.25,000/- (Rupees Twenty Five thousand only) in the form of DD from any Scheduled Bank, drawn in favour of The Director, RGUKT, Basar, payable at Basar.
 - i. The EMD of the successful bidders will be after award of the contract.
 - ii. The EMD of the unsuccessful bidder shall be returned after award of contract.
 - e. Copy Registration Certificate from Competent Authority.
 - f. Copy of Registration with VAT/CSTs Tax and Income Tax
 - g. Copy of PAN card
 - h. Copy of ISO Certification.
 - i. Proof of supplies (i.e. previous purchase order copies and satisfactory reports)
 - j. List of previous clientele along with contact details.

7. RGUKT reserves the right to reject any/all tender(s) without assigning any reasons whatsoever. Canvassing in any form will be considered as disqualification from award of contract.

8. The conditions of the Contract:
 - a. The rates mentioned shall be valid for a period of 180 days.
 - b. The items must be delivered within **30 days** from the date of award of the contract.
 - c. The successful bidder should submit a performance security deposit for an amount equal to 5% of the contract value in the form of DD/Bank Guarantee.
 - d. Payment terms: 95% of contract value, within 15 days of acceptance of material. Balance 5% within 2 months from the date of acceptance of material. (Note: Acceptance of material will be only after receipt of mattress with pillow).
 - a. The items shall be delivered to RGUKT Basar on door delivery basis. Unloading of items and delivery to the store place shall be responsibility of the firm.
 - b. The supplier will be liable to replace the rejected/damaged stores within a week days (as per the instructions of RGUKT).
 - c. The payment shall be made through RTGS transfer on receipt of triplicate invoice along with advance stamped receipt.
 - d. The contract may be placed on one or more than one firm depending upon rates and other factors i.e.L1 rates, quality of the products etc.

9. **Samples:** Before placing of orders RGUKT may ask the bidders for submission of sample/cross section piece, to verify the quality of the materials.
10. Submission of the quotation will signify the acceptance of all the terms and conditions of the contract. It will not be obligatory for the institute to accept the lowest quotation & no explanation shall be given for the cause of rejection of quotation to any bidder.

11. Address for sending of sealed quotations:

Procurement Section, Omega(ω)-11,
RGUKT- Basar, Mudhole Mandal,
Adilabad District, Telangana -504107.
Call:8332818106/9441186881.

Sd/-
Director (i/c)

Encl:

ANNEXURE-I (Specifications)
ANNEXURE-II (Bidder information sheet)
ANNEXURE-III (Price offer)

ANNEXURE - I

Technical Specifications of the Mattress & Pillow

Mattress:

- a) To fit the student cot, as a sleeping medium.
- b) Overall Dimensions: 1800mm x 900mm x 100mm
- c) Rubberized Coir Plate as per IS:8391 - 76mm thickness, 80 density.
- d) Foam Sheet (28D or more) as per IS:7933 - 26mm thickness
- e) Standard Cover of tapestry cotton fabric (130 gsm) in pastel shades.
- f) Side walls in 6mm side walling of Hitlon on all the sides of mattress including piping.
- g) Construction: as per Indian Standard
- h) RGUKT logo.

Pillow:

- a) Standard Fibre Pillow
- b) Dimensions: 609mm x 406mm
- c) Standard cover of tapestry cotton fabric (130 gsm) in pastel shades
- d) Weight: 600 gms

ANNEXURE-2

The bidder information sheet:

1	Name of the organization				
2	Year of establishment				
3	Complete postal address				
4	Name & Designation of Authorized person				
5	Phone No.				
6	Fax No.				
7	Email				
8	Nature of the firm (Proprietary/partnership/etc...)				
9	Bank Details of the Agency:				
	Bank Name				
	Bank Address				
	Bank Account Number				
	IFSC Code				
10	PAN No.				
11	TIN No.				
12	Total No. of branch offices in Telangana				
13	Bid Document Fee (Non refundable)	Amount Rs. :			
		DD No. :			
		DD Date :			
		Issuing Bank & Branch :			
14	EMD	Amount Rs. :			
		DD No. :			
		DD Date :			
		Issuing Bank & Branch :			
15	Experience Details:				
	S.No.	Name of the Organization (along with contact details)	Year of supply	Items Supplied	Item value
17	Details of certificates enclosed.				

ANNEXURE-3

PRICE OFFER

S.No.	Item details	Qty	Unit Price Without taxes	Sales Tax & Other Duties etc. on Unit price	Unit price inclusive of taxes (Rs.)	Total Price with taxes and duties etc. (Rs.)
1	2	3	4	5	6 (4+ 5)	7 (3*6)
1	Mattress with soft pillow	500				

Amount in words: Rupees _____ only